



The purpose of these Release Notes is to inform OneUSG Connect technical staff and functional users of the scheduled 6.10 release of University System of Georgia (USG) functional application enhancements.

OneUSG Connect **Release 6.10** is currently scheduled for **Friday, April 24, 2020**. The system will be unavailable Friday, Apr. 24, 11:15 p.m. until Saturday, Apr. 25, 7 a.m.

## Release HREL 6.10

General Information	
<b>Business Processes and Job Aids</b>	Changes to the following Business Processes and Jobs Aids have been included in this release:
<b>Known Issues</b>	Resolutions to the following Known Issues have been included in this release:

Technical Information	
<b>Database</b>	HPROD
<b>Prerequisites</b>	
<b>Technical</b>	
<b>Functional</b>	No record or field changes in this Release 6.10



**Module Specific Information**  
**Absence Management (ABS)**

**Modifications to Existing Processes**

<b>Assign Retro Limit Date</b>	<p><b>Global Payroll and Absence Management &gt; Payee Data &gt; Create Overrides &gt; Assign Retro Limits</b></p> <p>Updates made to auto enrollment logic to ensure the Assign Retro Limit Date is created for New Hires that are enrolled in Absence Management</p>
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**Benefits Administration (BN)**

**Modifications to Existing Processes**

<b>Create Benefit Adjustments</b>	<p>An update was made to the Create Benefits Adjustment process to utilize the PS_VALID_COMBO_TBL rather than PS_BOR_ACCT_CD_TBL. Previously invalid or multiple combo codes were generated in adjustment journals and this modification should correct this issue.</p>
<b>Auto Enroll Savings Plan</b>	<p>Employees in the L paygroup (temporary salaried) will be auto enrolled into GDCP (Georgia Defined Contributions Plan) when the Auto Enroll Savings Plan process is run.</p>

**Page Changes**

<b>Job Data</b>	<p><b>Job Data &gt;Benefits Program Participation</b></p> <p>A new warning message has been added for employees with the "Ret-Rehire" (rehired retiree) box checked. The warning displays if: 1) a new job row is added without the box checked</p>
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	2) if the checkbox is unchecked on an existing job row.

## Commitment Accounting (CA)

### Modifications to Existing Processes

<b>Encumbrance Processing</b>	A change was made to P Paygroup encumbrance logic to fix rare instances where the pay period rate was based on 8 pay periods per year instead of 12. P Paygroup positions should now consistently encumber at the correct Monthly rate.

### Page Changes

<b>Retro Distribution Request (Save Ad Hoc &amp; Cancel buttons)</b>	<p><b>OneUSG &gt; Manager Self Service &gt; Express Direct Retro &gt; Retro Distribution Request</b></p> <p>Enhancements have been made to allow Requestor/Initiator of EDR transactions to enter information in the Comments box when using the <b>Save Ad Hoc</b> button.</p> <p>For existing EDR transactions <b>that have not been submitted</b>, the Requestor/Initiator can also delete/cancel existing EDR transactions by using the <b>Cancel</b> button.</p>

## Foreign Nationals (FN)

### Reports/Queries

<b>BOR_FN_BAL_ADJ_TAX1042</b>	<p><b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b></p> <p>Query returns balance adjustment report for 1042 treaty earnings balance adjustments. Prompts on Company and calendar Year (required) and EMPLID (Optional)</p>
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<b>BOR_FN_CIT_FICA_FEDTX_VISA</b>	<b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b>  Quick review of all citizenship/visa data and Fed tax and FICA data for active employees by Company. Prompts on Company and Badge Type, both required. Will return blanks for visa data if visa data is missing.
<b>BOR_FN_CITIZEN_VS_FED_TAX</b>	<b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b>  Lists FN employee citizenship and lists FN, country, tax status (NRA/RA), and TT data for active FNs. Prompts on Company. Allows comparison of citizenship country with tax treaty country.
<b>BOR_FN_CITIZEN_VS_VISA</b>	<b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b>  Pulls citizenship and visa data side by side for active FNs. Audits for missing visa data by displaying blanks.
<b>BOR_FN_GLACIER_1042S_DATA</b>	<b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b>  Pulls all EEs with 1042S tax treaty data with PII needed for reporting to GLACIER. Prompts on Company, Calendar Year and Badge Type, all required.
<b>BOR_FN_PAY_TAX1042_EARNS</b>	<b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b>  Prompts on Pay Run ID and returns a register of 1042 tax treaty earnings by pay run.
<b>BOR_FN_HOME_ADDRESS</b>	<b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b>  Pulls all FN EEs and their home address to check for non-USA home addresses.
<b>BOR_FN_NO_DIRECT_DEPOSIT</b>	<b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b>



	<p>Pulls all active FN EEs without direct deposit. Includes HOME address. Prompts on company.</p>
<b>BOR_FN_PAY_CHECK_REGISTER</b>	<p><b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b></p> <p>Uses pay check record to pull gross to net and check mailing address for anyone in a pay run receiving a paper check (i.e., does not have direct deposit). Allows payroll to look for checks with international addresses. Prompts on Pay Run ID and Department SetID.</p>
<b>BOR_FN_TREATY_NRA_TBL</b>	<p><b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b></p> <p>Allows for audit of PeopleSoft tax treaty tables up-to-date and correct.</p>
<b>BOR_FN_GLACIER_1042S_VISA</b>	<p><b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b></p> <p>Pulls all EEs with 1042S tax treaty data with PII and visa data for reconciling with GLACIER. Same as BOR_FN GLACIER_1042S_DATA, but also includes visa data. Prompts on Company, Calendar Year and Badge Type, all required.</p>
<b>BOR_FN_NRA_W_FICA</b>	<p><b>Navigator &gt; Reporting Tools &gt; Query &gt; Query Manager/Viewer</b></p> <p>Returns any employee with Special Federal Tax Withholding Status = Non-Resident Alien if FICA status on job data does not equal Exempt. An employee returned on this report requires validation of FICA status from GLACIER.</p>



**Payroll (PY)**

**Modifications to Existing Processes**

<p><b>NRA Earnings Split (PYP006)</b></p>	<p><b>Navigator &gt; Payroll for North America &gt; Payroll Customization &gt; NRA Earnings Split</b></p> <p>Currently, when the NRA Earnings Split process is run in Update Mode (Report Only = No), both the non-NRA earnings code for overtime (OVT) and the appropriate NRA earnings code (example OV9) are adding to gross pay. A manual workaround has been used to correct the payline so the employee is not overpaid. This fix will remove the OVT earnings and correctly apply the earnings to the NRA Overtime earnings code.</p> <p>The fix will also display "Report Only = Y" in the report header when the report is run in Report Only and "Report Only = N" when the report is run in Update.</p>
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**Reports/Queries**

	<p>See new BOR_FN queries above.</p>
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**Page Changes**

<p><b>NRA Earnings Codes for TWH-Teleworking Non-Exempt</b></p>	<p><b>Navigator &gt; Set up HCM &gt; Product Related &gt; Payroll for North America &gt; Compensation and Earnings &gt; Earning Codes</b></p> <p>The following earnings code were configured in HPROD for correct tax treatment of NRA's subject to tax treaty for TWH – Teleworking Non-Exempt earnings:</p> <ul style="list-style-type: none"> <li>TW2 – Teleworking Non-Exempt IC 20</li> <li>TW8 – Teleworking Non-Exempt IC 18</li> <li>TW9 – Teleworking Non-Exempt IC 19</li> </ul>
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	<p>Earnings codes have also been added to the NRA Earncode XREF table.</p>
<p><b>NRA Earnings Codes for RTW – Retro Telework Non-Exempt</b></p>	<p><b>Navigator &gt; Set up HCM &gt; Product Related &gt; Payroll for North America &gt; Compensation and Earnings &gt; Earning Codes</b></p> <p>The following earnings code were configured in HPROD for retroactive payroll processing of NRA's subject to tax treaty for RTW – Retro Telework Non-Exempt earnings:</p> <p>RW2 – Retro Telework Non-Ex IncCd 20 RW8 – Retro Telework Non-Ex IncCd 18 RW9 – Retro Telework Non-Ex IncCd 19</p> <p>Earnings codes have also been added to the USG Retro Pay Program-Program Definitions</p>
<p><b>Recap of COVID-19 Related Earnings Codes</b></p>	<p><b>Navigator &gt; Set up HCM &gt; Product Related &gt; Payroll for North America &gt; Compensation and Earnings &gt; Earning Codes</b></p> <p>The following earnings codes were configured in HPROD for COVID-19 related earnings:</p> <p>EH2 - Fed Emergency Leave Non-Ex 20 EH8 - Fed Emergency Leave Non-Ex 18 EH9 - Fed Emergency Leave Non-Ex 19 EMH - Fed Emergency Leave Non-Exempt EMM -Federal Emergency Leave Exempt EN2 - Fed Emer Leave Hrly Non-Ben 20 EN8 - Fed Emer Leave Hrly Non-Ben 18 EN9 - Fed Emer Leave Hrly Non-Ben 19 ENH - Fed Emer Leave Hrly Non-Ben ENM - Fed Emer Leave Exempt Non-Ben NH2 - Non-Closure Emergency Pay 20 NH8 - Non-Closure Emergency Pay 18 NH9 - Non-Closure Emergency Pay 19 NHP - Non-Closure Emergency Payment NHU - Non-Closure Emergency Unpaid NSP - Non-Closure Emergency Payment NSU - Non-Closure Emergency Unpaid WSP - Work Study Payment</p>



	Configuration and testing of the related retro pay earnings codes is in progress. Target completion date is Friday, May 1, 2020.
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**Manager Self Service (MSS)**

**Modifications to Existing Processes**

<b>Review Transactions Tile.</b>	<p><b>Manager self-service Home Page&gt; Review Transactions</b></p> <p>The Review Transaction tile search now returns data when the "From Date" and "End Date" fields dates are populated.</p>
<b>Supplemental Pay Transaction</b>	<p><b>MSS Homepage &gt; My Team Tile &gt; Compensation &amp; Stock &gt; Request Supplemental Pay</b> OR <b>MSS &gt; Compensation &amp; Stock &gt; Request Supplemental Pay</b></p> <p>You are now unable to submit a supplemental pay transaction with begin date greater than end date. You will receive an error message to have the dates corrected.</p>
<b>Manage Positions Tile</b>	<p><b>MSS Homepage&gt; Manage Position&gt; Change Position</b></p> <p>FLSA status is driven by jobcode. The FLSA status field has been locked down so that once it has been populated, it cannot be changed.</p>
<b>Manage Positions Tile</b>	<p><b>MSS Homepage&gt; Manage Position&gt; Add/Change Position</b></p> <p>Previously, when a Position row was added from the custom Add / Change Position page and was not the greatest effective date (EFFDT), a new row was inserted into the POSITION and JOB tables, but the approval date was used as the EFFDT rather than the</p>





	<p>EFFDT that was input.</p> <p>This has been corrected to Allow Effective Dates to be inserted into Position and Job even if they are not the latest effective date</p>
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<b>Other Notes</b>	
<b>Next Scheduled Release</b>	HREL 6.12- July 17, 2020 HREL 6.20- December 4, 2020
<b>More Information and Support</b>	For business impact emergency issues, contact OneUSG Connect at <a href="mailto:oneusgsupport@usg.edu">oneusgsupport@usg.edu</a> .