

**RACEA Executive Committee
Conference Call
Minutes from Friday, March 13**

Attendees: Allan Aycock, Michael Black, Barbara Brown, Danielle Buehrer, Bryan Davis, Juliana Lancaster, Jill Lane, Mickey Williford

Absentees: Angeles Eames, Peter Lyons

Agenda

1. Approval of Minutes from February 6, 2015
 - a. Bryan changed the date for this meeting. It was incorrect in the minutes. Minutes approved.
2. Annual Meeting
 - a. Agenda
 - i. Panel on Accreditation Process
 1. Bryan asked Juliana if she or Cathy will participate. There will be a panel of five. The persons will share what they learned from the process and then take questions.
 - a. **Action item:** Juliana will talk with Cathy about who should serve on the panel.
 - ii. Inviting Legislator(s)
 1. Barbara has gotten permission for us to invite state legislators. Bryan stated that it seems unlikely we will get a response from legislators until after day 40. Mickey talked about having the UGA legislative staff be the person to contact the legislators.
 - a. **Action items:** Allan will explore this possibility. Bryan will send the names of the chairs of the higher education committees to Allan and Mickey. He will also send Allan the name of the legislator from Watkinsville.
 - b. Registration as of March 5: 14
 - i. **Action item:** Bryan will send a message to the RACEA list serve.
 - c. Results of survey
 - i. Jill received two more results.
 1. Task Force Recommendation: Assessment is an issue across the state. Can we get clarification on Area F assessment from SACSCOC? Barbara shared that we will not get an Area F template from the system office. The USG is working with SACSCOC to identify a method of offering AA/AS degrees and how to assess them.
 2. Accreditation Panel: What does the Office of Academic Affairs at the USG expect for CPR? The USG website needs to be kept up to date. Barbara shared that the system office is focused on productivity for the CPR. Jill suggested that she and Juliana could

talk about the importance of reaching out to others as a way to address how others are handling different accreditation issues. Juliana suggested that the orientation could be held at 8:15 AM during breakfast.

3. SACSCOC Representative: What are potential CR, CS, and FR anticipated changes for the future? Assistance with CS 3.3.1.1 is needed.
4. There was a request for RACEA to provide an overview of its purpose and responsibilities to new RACEA members. Bryan suggested an orientation for new members may work well. There could be a new member orientation roundtable at the annual meeting. Allan suggested having an orientation prior to the meeting. Mickey asked whether the orientation would be better for the fall meeting.
 - a. **Action item:** Bryan will follow up with Angeles as to what her intention was in suggesting a roundtable on technology issues.
 - b. Need to seat at the roundtables people who can answer questions.
 - c. Barbara brought up the importance of talking about what to expect from RACEA and SACSCOC. Bryan suggested this topic as a roundtable.
 - d. Roundtable topics: Technology, Assessment, IE, and New SACSCOC Liaisons
- d. Bylaw change?
 - i. Bryan has done text for a bylaw change to add USG General Education Council representative. When do we do the bylaw change if Bryan is going to serve as chair of the RACEA Executive Committee? According to the bylaws, we need to present this change at the fall meeting and vote on it at the annual meeting.
3. eCore and eMajor Representative: Jon Sizemore has been proposed by Felita Williams
 - a. Jon Sizemore agreed to this invitation. The purpose for this invite is to have a permanent member on RACEA that represents eCore and eMajor.
 - i. **Action item:** Barbara will talk with Jon Sizemore.
4. Next Meeting: April 24 after the lunch meeting