



**RACEA Executive Committee
Conference Call
Friday, September 9, 9:00-10:00 AM
MINUTES**

Attendees: Danielle Buehrer (chair), Bryan Davis, Angeles Eames, Jill Lane, Mickey Williford, Barbara Brown

Absent: Michael Black, Amy Foster, Dani Sutliff

1. Approval of Minutes from August 19, 2016.
 - a. Minutes approved with no changes noted.

2. AA & AS Task Force Update
 - a. Since Amy Foster was unavailable, no update was provided.
 - b. However, some observations were offered by Danielle Buehrer that whatever degree program is on the transcript needs to be assessed. Previously, her institution had indicated the area of concentration in the major field for Banner. This has since been modified to indicate that the major field is “core curriculum,” and for advising purposes they indicate the area F concentration.
 - c. Jill Lane contacted Nuria Cuevas at SACSCOC to get a review of suggested language to use about these degrees as transfer degrees and Jill will present this information at the Fall meeting.

3. Accreditation Intelligence Committee Update
 - a. Mickey Williford made suggested revisions to the memo to be sent to Houston Davis.
 - b. Danielle Buehrer sent the memo to Houston Davis on behalf of RACEA.
 - c. **Action Item:** Questions were received about whether this memo had also been sent to Michael Crafton. After discussion, the decision was made that Danielle would send a courtesy copy to Michael Crafton, Felita Williams, and Marti Venn.

4. Comprehensive Program Review Committee Update
 - a. A concern was expressed that the CPR Reporting Vehicle does not meet CPR standards for SACSCOC. Angeles Eames described the discussions of the BOR’s CPR Task Force, which concluded that the CPR Reporting Vehicle is not meant to supplant existing institutional comprehensive review practices. Institutional representatives made known that they already have extensive CPR processes on their respective campuses. Further, this year is the “pilot year,” and some items in the CPR Reporting Vehicle may change based on this year’s experiences with the template.
 - b. It was suggested that at the RACEA meetings, the CPR Committee gather input from members about the use and their experience with the template.
 - c. Several members expressed concern with how the information in the CPR Reporting Vehicle was going to be used, given that much of this information is already available to the USG, for example, through the Enrollment Reports and the Low Productivity Report. Barbara Brown mentioned that the feeling of the Board is that they are not likely to approve new programs unless unproductive



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programs are closed. Further, in response to the concern about duplication of programs, she said it has to be taken with a grain of salt—this concern is more likely to arise in institutional consolidations and that geography is still a factor in the decision-making.

5. Request to remove Dr. Math (Marti) Venn's, Deputy Chancellor at the USG, MGSU email from the RACEA members' listserv
 - a. The understanding is that she wishes to remain on the listserv but with her updated USG email and not with her old MGSU email. All agreed that this made sense.
6. Question from RACEA member: Will the RACEA Memo on SACSCOC Principle of Accreditation be sent to the USG/s Interim Chief Academic Office, Dr. Michael Crafton?
 - a. Addressed in item #3.
7. Question from RACEA member: Is there any need to discuss distance learning at the Fall Meeting? Are there any thoughts on a speaker or panel?
 - a. Consensus was that the Fall meeting is used for planning purposes of the Spring Meeting. Therefore, this is a question that could be brought up in the Fall meeting as part of the planning discussion.
8. Research on Area B Learning Outcomes
 - a. **Action Item:** Jill Lane will consolidate her research on Area B Learning Outcomes. Rather that it be a separate item for sharing at the Fall meeting, Jill suggested that she could just send this to the membership via email/listserv. All agreed this was a good approach.
9. Fall Meeting Planning
 - a. Date set for October 28, 2016 at MGSU (9:00 am to 3:00 pm). Message for registering was sent out August 21, 2016. A reminder will be sent on October 1.
 - b. Rooms 237 & 238 in the Professional Sciences Center are reserved.
 - i. Two tables are reserved in 238 for AM break, and four tables are reserved in back lobby for lunch. Breakfast at 9 AM will be a coffee/water station, and lunch at 12 pm will consist of a buffet.
 - ii. Menu: For the lunch buffet, we will have the vegetarian lasagna and the lemon parmesan chicken, garlic mashed potatoes, roasted vegetables medley, and assorted pies and chocolate layered cake. There will be tea and water.
 - c. Registration Fee is \$50.00



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d. Possible Agenda items:

- i. AA & As Task Force
- ii. Accreditation Intelligence Committee
- iii. Comprehensive Program Review Committee
- iv. Jill Lane to present AA/AS degree in Integrated Studies Model

e. Annual Meeting Planning (Jill Lane)

*RACA Chair Meeting September 23, 2016 at MGSU

**Next Meeting for October 14 at 9:00 AM is CANCELLED.

Prepared by Angeles Eames, September 12, 2016