



**RACEA Executive Committee
Conference Call
Thursday, January 14, 2021
9:00 AM
MINUTES**

Attending: Mary McLaughlin, Michael Black, Sabrina Thompson, Loraine Phillips, Allan Aycock, Catherine Jenks, Bryan Davis, Barbara Brown, Danielle Buehrer, Jill Lane
Absent: Darby Sewell

1. Welcome
2. Approved minutes from the November 12, 2020 (Regular Executive Committee Meeting): Loraine Phillips presented the minutes from November 12, 2020. The executive committee approved.

3. Treasurer's Report—Michael Black

Treasurer's Balance for RACEA is \$8,641.39 No transactions since March 25, 2020.

4. Committee Updates:

- **Program Review Committee:** Lane—Jill Lane and others have been meeting with Marti at the USG about the New Proposal Process. Barbara explained that we should have a new SharePoint site soon. The USG is working on this. Hopefully the USG will post the New Program Authorization Workshops soon.
- **Update Accreditation Intelligence (AI) Committee:** Buehrer—Danielle Buehrer noted that we all attended the SACSCOC Annual Meeting in December 2020. The committee noted that Danielle and Mary did a nice job presenting virtually at the SACSCOC Annual Meeting. Several RACEA members attended.
- **Update BOR Initiatives Committee:** Aycock—Allan Aycock mentioned that the Chancellor is retiring. General Education Redesign continues to be delayed. The BOR is reviewing Institutional Missions. This is helpful for institutions' SACSCOC preparation. Sabrina Thompson mentioned that mission review can be requested on the USG Web site.

5. Sub Change Policy Update—Danielle Buehrer displayed the new SACSCOC Substantive Change Policy. The policy is organized differently. New Program notifications will be more frequent under the new policy. Defining new content should be carefully considered in new programs.

Mary asked specifically about when we need to start notifying through the SACSCOC portal. Bryan mentioned that SACSCOC is piloting the Portal for submission during the spring 2021. For the time being, institutions will continue to send letters.

Danielle asked about waiting for BOR approval prior to requesting SACSCOC approval. Deadlines can be challenging as SACSCOC deadlines do not always coordinate with other approval processes. Some schools are using Curriculumlog in order to track new program approvals prior to implementation. We all expect more clarification about the new Substantive Change Policy as we implement it.



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6. **Spring Meeting Planning:** McLaughlin Discussion—Darby is absent, but Mary McLaughlin noted our basic premise is that the spring meeting will likely be virtual due to COVID-19 and budget restrictions. We need to do elections in the spring, for sure. These may be conducted during the meeting. If someone has an idea for a Webinar, please let Mary and Darby know.
7. Election Plan for Executive Committee positions—The elections will be conducted during the Spring Webinar.
8. **Other Business:** Next meeting is scheduled for **Thursday, February 11, 2021 at 9:00.**
9. Meeting adjourned at 9:50 a.m.